

**The Lawrence Community Shelter, Inc.**  
**City/County Quarterly Report Jan.-Mar. 2025**

**1. Number of unique individuals served per program**

<b>Total unique clients served</b>	<b>Entry/Exit: 90-day program</b>	<b>Entry/Exit: The Village</b>	<b>Night by Night</b>	<b>Reentry</b>
402	59	75	314	15

**Narrative:** 59 individuals participated in our 90-day program during the first quarter of 2025. 314 individuals participated in night by night services; this number includes those who attended while Weather Emergency Shelter was in effect, as well as those who moved to or from other programs during this time. The Village remained in full operation, with 75 individuals participating during the quarter. Some Village cabins were temporarily used for overflow sheltering during Winter Emergency Shelter; however, since the individuals sheltered were enrolled in Night by Night, they are included in the Night by Night count.

**2. Summary of case management services**

**Number of individuals receiving assistance related to identification and government benefits**

<b>SNAP benefits</b>	<b>Medicaid or Medicare</b>	<b>Social Security benefits</b>	<b>Employment assistance</b>	<b>Birth Certificate</b>	<b>Social Security Card</b>	<b>State ID or driver's license</b>
14	4	6	17	12	5	13

**Narrative:** All in all, 30 unique individuals received services relating to obtaining identification documents, 22 individuals received services relating to obtaining government benefits, and 17 individuals received assistance with obtaining employment.

**Number of individuals referred to Coordinated Entry**

<b>HMIS Enrollments</b>	<b>CES HOMELESS Assessments</b>	<b>Coordinated Entry referrals</b>
78	28	61

**Narrative:** LCS has been a significant contributor in the field of data collection in support of the city’s Five-Year Plan, enrolling 78 new individuals into the HMIS software that powers the county by-name list, conducting 28 CES assessments, and referring 61 individuals to Coordinated Entry. With nearly 1 of every 5 clients served by us this quarter being wholly new to HMIS (up from 1 in 7 during Q4 2024), LCS plays a central role in tracking the inflow of individuals into homelessness.

### 3. Housing services:

#### Permanent Housing or Programs:

Referrals from CES	Housed by RRH	Housed with Voucher	Long-term care	Other permanent housing
1	5	1	1	8

**Narrative:** 13 clients moved from homelessness to permanent housing during this quarter. 2 clients found permanent housing alongside friends, and 6 were housed without subsidy. 5 clients were housed with subsidy: one through a voucher provided by LDCHA, one within project-based Section 8 housing, and three through Rapid Re-housing alone. The fourth client housed through RRH was one who was not receiving emergency shelter services at the start of the year but found housing partway into January; the fifth was one who moved in through RRH but passed away soon afterward. Aside from these permanent housing outcomes, one client was placed in long-term care, and two were placed in transitional housing programs within the community.

#### Other assistance:

Voucher application assistance	Other housing assistance
8	18

**Narrative:** LCS has assisted with 8 housing voucher applications during the quarter. Of the other forms of housing assistance, they consist of a mixture of assisting with apartment applications, coordinating with other community-based housing programs, and stabilization visits for those housed through our RRH program.

### 4. Number of referrals to Heartland RADAC

Referrals to Heartland RADAC
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5
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**Narrative:** This number only includes the number of RADAC referrals made by case management specifically. Clients still have the ability to self-refer to RADAC and begin receiving services.

#### 5. Number of referrals to mental health services

BN HOT	BN ACT	Mobile Response	Treatment and Recovery Center
0	0	4	2

**Narrative:** Three referrals were made to Bert Nash programs during this quarter, though specifically for mental health services.

#### 6. Number of referrals to medical services

Assisted obtaining medical services
9

**Narrative:** Nine individuals were referred by case management to local medical services during this quarter, including Heartland, LMH, Minds Matter, and Independence Inc. This number does not include individuals who received emergency medical services while on-premises.

#### 7. Number of referrals to Lawrence Douglas County Housing Authority

LDCHA Voucher Applications
8

**Narrative:** LCS submitted or helped with these applications.

#### 8. Number of referrals to Housing Stabilization Collaborative

Referrals to HSC
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**Narrative:** In late 2023, HSC voted to no longer provide move-in assistance to unhoused community members. Thus, no referrals to HSC were made this quarter.

**9. Attach any addendums and or changes added/made to the LCS Operational Guide and or Shelter Policies within this past quarter.**

(Attached)

**10. Attach financial statements and personnel expenditures for the reporting period.**

(Attached)

**11. Attach current Board Members and their roles.**

<b>Board Member</b>	<b>Role</b>
Charlie Bryan	President
Shannon Oury	Vice-President
Christina Gentry	Secretary
Rebekah Gaston	Treasurer
Chuck Magerl	Member
John Krehbiel	Member
Chaconie Baker	Member

**Narrative:** The composition of the Board of Directors has remained unchanged since Q4 2024.

**12. Attach Shelter Organizational Chart (to include positions, number of current staff, and vacant positions needing filled).**

(See attached)

**13. Attach HMIS shelter program data for the reporting period including client demographics and bed utilization rate.**

Client demographic data for the ESG ES, NBN and Village programs are included.

<b>90 Day</b>	<b>NBN</b>	<b>Village</b>	<b>Overall</b>
96%	96%	85%	93%

**Narrative:** From the start of the year to the end of February, LCS operated in Winter Emergency Shelter, with its default shelter capacity of 125 being raised to 140 to accommodate the heightened need. During these months, LCS averaged 95% utilization within the NBN program, meeting or exceeding its maximum capacity on 22 days, with a peak of 120 NBN individuals on February 22. In March 2025, LCS once again expanded the serving capacity for its 90 Day program, increasing it from 30 to 35 and reaching this new maximum capacity before the month's end. The program operated at its former maximum capacity for January and February, with 100% utilization during these months. The Village averaged 85% bed utilization by full-time residents for the quarter, though during WES approximately 10% of its capacity was utilized as NBN overflow – this secondary use is not factored into the percentage shown here.

**14. Attach HMIS housing program data for the reporting period including number of guests served in RRH, number of guests housed through RRH, and average number of days between RRH enrollment to housing.**

<b>Served by RRH</b>	<b>Housed through RRH</b>	<b>Already housed</b>	<b>Avg. Days to Housing</b>
21	5	9	82

**Narrative:** 21 individuals were actively enrolled in Rapid Re-housing at any point within the quarter. Five new individuals were housed through RRH. This quarter also saw the successful exit of two permanently-housed RRH individuals from services after confirming that they had reached a stable housing situation.

**15. The number of persons who have been “dropped off” in the community without a “warm hand-off” from other counties, cities, agencies, or the like.**

<b>Dropped off by out-of-county organizations</b>	<b>Out-of-county arrivals</b>
0	12

**Narrative:** LCS has experienced individuals presenting for shelter from other counties. A majority of these individuals report they were encouraged to come to LCS by other agencies because of our respite policy. Our case management team fields a number of calls from such

agencies inquiring about our services, and they work with the external agencies to find a more fitting solution within their own regions. With the establishment of the city's Homeless Response Team, out-of-county arrivals now have a dedicated point of contact to which they can be referred.